



## Version 2.2 release: New feature

For this release we have introduced a new feature enabling users to export their transaction data relating to an entity's AlphaVAT calculation, into a Microsoft Excel file.

This feature has been added in response to customer requests and aids review, particularly where there is a large volume of transactions.

### How to export your transaction data

Once you have run your calculation using AlphaVAT, you will be able to view a summary of your VAT Return and drill down into the calculation using the summary reports available, to view the relevant transactions.

Once you have selected a transaction report, you will be able to export a copy of the data into a Microsoft Excel worksheet, by clicking on the **Export to Excel** button.

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**SALES**

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Date	Tax code	Description	Net (£)	VAT (£)
04/09/2018	T1	August Mgmt fee - A	183,431.88	0.00
04/09/2018	T1	August Mgmt fee - B	237,581.07	0.00
04/09/2018	T1	August Mgmt fee - C	145,204.57	0.00
04/09/2018	T1	August Mgmt fee - D	31,003.38	0.00
04/09/2018	T1	August Mgmt fee - E	97,465.77	0.00
04/09/2018	T1	August Taxable fee A	178,421.88	35,684.38
04/09/2018	T1	August Taxable fee B	339,681.07	67,936.21
04/09/2018	T1	August Taxable fee C	323,658.58	64,731.72
02/10/2018	T1	September Mgmt fee - A	164,815.54	0.00
02/10/2018	T1	September Mgmt fee - B	209,542.41	0.00
02/10/2018	T1	September Mgmt fee - C	128,883.48	0.00
02/10/2018	T1	September Mgmt fee - D	29,124.67	0.00
02/10/2018	T1	September Mgmt fee - E	85,908.20	0.00
			<b>3,214,426.07</b>	<b>168,352.31</b>
				5.24%

Back to preview
Export to Excel



You will then be able to open the downloaded Excel file, which you can save locally.

Holden Limited - VAT Return 30.06.2017 - Sales (1).xlsx - Protected View - Excel

File Home Insert Page Layout Formulas Data Review View Help ACROBAT

AutoSave  Off

**PROTECTED VIEW** Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View.

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	A	B	C	D	E	F	G
1	<b>Date</b>	<b>Tax code</b>	<b>Description</b>	<b>Net (£)</b>	<b>VAT (£)</b>		
2	04/09/2018	T1	August Mgmt fee - A	183,431.88	0.00		
3	04/09/2018	T1	August Mgmt fee - B	237,581.07	0.00		
4	04/09/2018	T1	August Mgmt fee - C	145,204.57	0.00		
5	04/09/2018	T1	August Mgmt fee - D	31,003.38	0.00		
6	04/09/2018	T1	August Mgmt fee - E	97,465.77	0.00		
7	04/09/2018	T1	August Taxable fee A	178,421.88	35,684.38		
8	04/09/2018	T1	August Taxable fee B	339,681.07	67,936.21		
9	04/09/2018	T1	August Taxable fee C	323,658.58	64,731.72		
10	02/10/2018	T1	September Mgmt fee - A	164,815.54	0.00		
11	02/10/2018	T1	September Mgmt fee - B	209,542.41	0.00		
12	02/10/2018	T1	September Mgmt fee - C	128,883.48	0.00		
13	02/10/2018	T1	September Mgmt fee - D	29,124.67	0.00		
14	02/10/2018	T1	September Mgmt fee - E	85,908.20	0.00		
15	07/11/2018	T1	October Mgmt fee - A	190,829.31	0.00		
16	07/11/2018	T1	October Mgmt fee - B	240,038.91	0.00		
17	07/11/2018	T1	October Mgmt fee - C	145,522.01	0.00		
18	07/11/2018	T1	October Mgmt fee - D	36,068.39	0.00		
19	07/11/2018	T1	October Mgmt fee - E	99,836.73	0.00		
20	08/10/2018	T2	Management fee Capital	338,366.22	0.00		
21	21/11/2018	T2	Amendment	5,566.80	0.00		
22	21/11/2018	T2	Amendment	3,475.20	0.00		
23				3,214,426.07	168,352.31		
24					5.24%		

When you open the Excel file, it will be displayed in protected view. If you want to add any additional information to the Excel file, you will need to enable editing.

